

STANTON SCHOOL
Stanton Parent Association By-laws

Mission

Our mission at Stanton Elementary School is to encourage children to learn and grow in a safe, nurturing environment that promotes literacy, fosters self-esteem, and challenges students to succeed. Each child is an individual of great worth and is entitled to develop his/her potential. With parents and teachers working together as a team towards the same goal, every child will succeed. In order to give each child the best opportunity for success, we ask that we keep children first in all we do. If we accept and make real the pledge to keep children first, then it follows that education is our #1 priority. These two concepts, core values and a common cause, unite a school community and empower it to do what is needed for educating the children. We know our Stanton Elementary School community is such a place.

Our commitment is to help make the Stanton School experience a memory that will inspire children and parents to always strive for their ideals.

Article I – Name

The name of this organization is the Stanton Parent Association (otherwise known as SPA).

Article II – Purpose

Section 1

The objective of this organization is to enrich the educational experience. This includes:

1. Promoting the welfare of children and youth in home, school and community.
2. Strengthening the relationship between home and school by building a community environment in which parents and teachers cooperate productively in the education of children.
3. Fostering connections between educators and broader community to support physical, mental, and social well being.

Section 2

Stanton Parent Association is organized for non-profit purposes and the individual members shall not profit.

Article III: Adoption and Amendment

The articles of these by-laws may be amended or appealed at any general membership meeting by a majority vote of members who are present or

provide written proxy, provided that written notice has been given at least one week in advance of the meeting or has been given orally at the last meeting.

Article IV – Membership

Section 1

All parents, guardians of school children, teachers and school administrators of Stanton Elementary School and volunteers from our community may be members of SPA. All members have full voting rights.

Section 2

Suggested donations shall be established by incoming officers for the school year.

Article V – Meetings

Section 1

All meetings are open and advertised.

Section 2

A quorum is required to conduct business. A quorum is defined as at least half of the elected officers and 3 non-officer members, no less than 7. It is required that all plans for financial and policy actions shall be presented to the general membership.

Section 3

The time for general SPA meetings shall be the third Tuesday of each month at 7:00 p.m. unless otherwise established. At least one week notice, should be given if date or time has been changed.

Section 4

Order of business

1. Reading of Vision Statement
2. Principal's Message
3. Teacher's Message
4. Approval of Minutes from previous meeting
5. Approval of Treasurer's report as presented
6. Committee Reports
7. Old Business
8. New Business

Article VI – Elections

Section 1

The nomination committee shall consist of three members, one appointed by current board and two nominated from the general membership. After utilizing means to reach the entire membership,

nominees for officers will be presented first to the Executive Board and then published to the general membership.

Section 2

Elections will be held at the general membership meeting in May. At that time, nominations will also be open from the floor.

Section 3

Officers shall take their office effective July 1 to August 31 of the following year (14 month term).

Article VII – Officers and Duties

Section 1

The elected officers shall be (a) President (b) Treasurer (c) Secretary. Additional elected officers may also be added including but not limited to: Director of Finance, Parliamentarian,-Executive Liaison, etc. These elected officers are considered the Executive Board of SPA.

Section 2

President shall preside over all meetings or have another board member representative in case of illness or emergency; facilitate participation, set leadership.

Section 3

Treasurer shall have the care and custody of all moneys and securities of the organization.

The treasurer shall record all deposits, receipts and disbursements and present the books of record for inspection or audit whenever so instructed. The treasurer may maintain a petty cash amount of not more than \$40.00 to be used for operating expenses of the organization. All checks drawn on account will require two signatures recognized by their presence on the banks signature card. Treasurer will present budget in writing at all meetings. Any expenditures over the current budget shall be presented to the general membership.

Section 4

Secretary, shall keep a written record of all general and Executive Board meetings, shall keep and maintain a correct copy of all by-laws, committee lists, lists of such special committees that are in existence at the time and shall have custody of the official papers and records pertaining thereof. The Secretary shall publish the agenda for all meetings unless otherwise determined. Secretary must be a signer on all SPA financial accounts.

Article VIII – Committees

Section 1

Responsibility for the development and execution of support activities shall lie with its members under the leadership of recognized volunteer chairpersons as need arises. Principle committees and the participation of their chairperson or representative in the Executive Board, will be determined by the Executive Board.

Article IX – Ideals

Section 1

No substantial part of the activities of this organization shall consist of carrying on propaganda, or otherwise attempting to influence legislation. The organization shall not participate or intervene in any political campaign including the publishing or distribution of statements on behalf of any candidate for public office.

Section 2

Notwithstanding any other provision of these articles, the Association shall not carry on any activities not permitted by an association exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1954.

Article X – Dissolution

Section 1

Upon the dissolution of the Association, after paying or adequately providing for the debts and obligation of the Association, the remaining assets shall be distributed to a non-profit fund, foundation or corporation. These organizations should be operated exclusively for charitable or educational purposes, which have established its tax-exempt status under section 501(c)(3) of the Internal Revenue Code.

Section 2

No part of the net earnings of the Association shall benefit or be distributed to its members, trustees, officers or other private persons. The Association shall be empowered to pay reasonable compensation for services rendered and/or reimbursements on behalf of the Association.